**Year 12 HSC Conferencing**

Dear Year 12 students, parents and caregivers

As discussed earlier, all HSC students will be involved in one-to-one interviews with either the Principal, Deputy Principal or Year Adviser. These interviews should be a positive feature of your final stages of preparation towards maximising HSC results. The organisation for the interviews is detailed below. All students are expected to be present and ready outside their interview room at the specified time 10 minutes before the interview time.

**Date**: Monday 27 May – Wednesday 29 May 2013. Interview times will be given out on Wednesday morning of Week 4 (22 May 2013).

**Length**: 10 minutes (plus 10 minutes readiness outside the Front Office in the foyer)

**Where**: Principal’s Office or Deputy Principal’s Office.

**Agenda**:

* Information from Teacher/Student Conferences
* School Report
* Absences - whole day/partial/truancy
* Student needs for Term 3
* Senior Student Contract
* N Warnings

**N.B.** it is very important that you attend and participate frankly in these interviews as one way to help you achieve your best. Think about any issues prior to interviews so that you can raise concerns during the interview. Absent students will have catch-up interviews during lunch-times as soon as possible after the conferencing day.

Students on flexible attendance are required to attend in their allotted time – no adjustments will be made.

Yours faithfully

Mr A Backhouse Mr R Cox Ms D Loveridge

**PRINCIPAL DEPUTY PRINCIPAL DEPUTY PRINCIPAL**

30 April 2013

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Possible areas to discuss:

1. How is your study plan going? Hours of homework and/or study per week?
2. Is there enough homework?
3. Are lessons stimulating and varied? Why or why not?
4. Are you getting extended response practice?
5. Are you getting enough practice with key verbs?
6. Are there any teacher/student relationship issues?
7. What are distractions or issues at school or in life generally that are interfering with your progress? ALTERNATIVELY – do you have life vs school balance? – ‘Time Guzzlers’ (paid work hours, sport, TV, internet, phoning friends)
8. Do you have clear goals? Career aspirations? Target ATAR?
9. Half-Yearly Report – Issues from this?
10. Do you have copies of all syllabuses?
11. What do you want from your teachers or the school over the next term?
12. General Student Expectations.

Issues raised:

Ongoing support:

Interview with Careers Adviser requested:

Interview with HT Welfare/Year Adviser requested:

Interview with Counsellor requested:

**Year 12 Expectations Leading to the HSC**

Term 3 is an extremely important time for HSC students. Major changes to HSC results both positively and negatively may result depending upon the actions of both the school and student.

Significant gains to HSC results and report comments are possible in the time available (more than you probably imagine!)

Student Expectations

* Attend all lessons until the end of Term 3.
* Arrive and leave school at expected times.
* Do no leave school between lessons.
* Sign in and out properly when arriving and leaving school.
* Wear full school uniform each day (take pride from who you are and what is available to you).
* Ask for help from teachers and Welfare staff.
* Ask teachers for essay practice and complete in expected HSC time frames.
* Ask for and complete revision questions/study notes.
* Ensure you have each section of the syllabus and memorise dot points.
* Complete and follow a Study Timetable.
* Return all textbooks at the completion of the HSC.
* Pay all outstanding course fees.
* Respect school property, image and reputation at all times.

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Student name Student Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

**Year 12 HSC Conferencing**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your interview is with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the Principal’s Office/Deputy Principal’s office at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Please attend 10 minutes early and wait in the Front Foyer. After the interview you will need to return to class.

Ms D Loveridge

DEPUTY PRINCIPAL