

Year 10 Assessment Terms 3 & 4 - 2023



Henry Kendall
High School

Table of Contents

| | |
|---|----|
| Policy on Assessment | 1 |
| To be eligible for RoSA..... | 1 |
| Satisfactory Completion of a Course / Course Completion Criteria..... | 1 |
| Grading student achievement | 1 |
| Student Responsibilities | 1 |
| Appeals Against 'N' Determination..... | 2 |
| Responsibilities of Year 10 Students | 2 |
| Faculty Head Teachers | 2 |
| Year 10 Assessment Schedule - Term 3 2023 | 3 |
| Year 10 Assessment Schedule - Term 4 2023 | 4 |
| Year 10 Assessment Calendar 2023 - Terms 3 & 4 | 6 |
| Sample of 'N' Award Warning Letter | 7 |
| Extension Request Sample | 8 |
| Extension Request for Stage 5 Course Assessment Task | 8 |
| What do I do if I cannot complete an assessment task? | 9 |
| Term 3 2023 – School Planner Calendar | 10 |
| Term 4 2023 – School Planner Calendar | 11 |

Policy on Assessment

Assessment at Henry Kendall High School is fundamentally driven by an acknowledgement of students' different learning pathways. It is essential that all students are able to access and display deep knowledge and understanding of their subjects. In order for students to reach their personal best they must find connections to the curriculum and build relationships. Students are able to achieve these goals by constant attendance at school, above 85% and reflection upon their learning process. All staff are committed to the achievement of students' personal best.

The Education Act 1990 sets out the general requirements you need to meet to be awarded a Stage 5 Record of Student Achievement (ROSA).

To be eligible for RoSA, a student must:

- have participated, to the NESA's satisfaction, in courses of study that have been determined under the Act as appropriate to be undertaken by candidates for the Record of Student Achievement; and
- have been accepted by the NESA as having satisfactorily completed those courses of study; and
- have undertaken, to the NESA's satisfaction, the requisite examinations or other forms of assessment; and
- have complied with any requirements prescribed by the regulations or any requirements imposed by the Minister or the NESA; and
- have completed Year 10.

Satisfactory Completion of a Course / Course Completion Criteria

A student will be considered to have satisfactorily completed a course if, in the Principal's view, there is sufficient evidence that the student has:

- a) **followed** the course developed or endorsed by the Board; and
- b) **applied** themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school; and
- c) **achieved** some or all of the course outcomes.

Students who have not complied with the course completion criteria and who have received at least two written warnings (Appendix A) can be regarded as not having satisfactorily completed the course at the time of finalising grades. The Principal may then apply the '**N**' **determination**.

A student who is given an 'N' Determination in a mandatory course in Stage 5 may not be eligible for progression to Stage 6.

Grading student achievement is the process of assigning a letter (A, B, C, D, E) to summarise the level of a student's achievement in a course per Semester.

In Mathematics, grades have been further differentiated to nine levels (A10, A9, B8, B7, C6, C5, D4, D3, E2).

Student Responsibilities

Students are expected to complete all tasks to the best of their ability. All assessment tasks are compulsory. Tasks will be completed on or before the date indicated. Students absent from an assessment task or examination are required to submit written evidence as to the reason for their absence (Appendix B).

Late Work: Failure to submit an assessment task on time will result in a zero. Work will still need to be completed and will be marked diagnostically.

Appeals Against 'N' Determination

Students wishing to appeal against the Grade(s) in any subject awarded to them by the school should submit a written appeal, together with evidence to the Principal.

Students may appeal only on the basis that the grade awarded was not consistent with the progressive reporting relative to the areas for assessment from the school.

Responsibilities of Year 10 Students

Students in Year 10 are responsible for:

- Ensuring that you obtain and understand the school's policies on assessment.
- Determining if any assessment information has been distributed during a period of absence.
- Attempting each assessment task to the best of your ability so that they demonstrate maximum level of achievement. Technological issues including the loss of material or faulty storage facilities are not acceptable reasons for non-submission of tasks. Ensure all work is saved in various places and hard copies kept indicating progress.
- Ensuring that all work submitted is your own work.
- Ensuring that all tasks are submitted on time or that the procedures outlined are followed to seek a substitute task.
- Ensuring their Assessment Notification is signed and dated on submission of each assessment.
- Ensuring any questions that you may have about the assessment or grade, or comments made for an individual piece of work, are resolved at the time the work is handed back.
- Demonstrating, through diligence and sustained effort and sound attendance that you have met the requirements of the course.
- It is a requirement for the ROSA credential that Year 10 students attend school until the final day of Year 10 as determined by the school system and Principal, unless an exemption has been granted by the Principal.
- Applying for disability provisions should you be eligible.

Faculty Head Teachers

| Subject | Head Teacher |
|---------------------------------------|--------------------------|
| Creative & Performing Arts (CAPA) | Mr Walters |
| English | Mr Wawrzyk |
| History & Geography (HSIE) & Language | Mr Macdonald |
| Mathematics | Mr Reece |
| PDHPE & Sport | Mr Mellish - (Relieving) |
| Science | Mrs Watkiss |
| STEM & Technology (TAS) | Mrs McTeigue |



HENRY KENDALL HIGH SCHOOL

Year 10 Assessment Schedule - Term 3 2023

| FACULTY / COURSE | TOPIC | ASSESSMENT | DUE DATE | Hand In Task (HI) or In Class Task (IC) |
|--|---|---|-----------------------|--|
| ENGLISH | <i>Shakespeare - Macbeth</i> | Discursive Response | Week 8 | IC |
| MATHEMATICS Stage 5.1 | <i>Measurement, Equations, Trigonometry</i> | Assignment | Week 9 | HI |
| MATHEMATICS Stage 5.2 | <i>Measurement, Simultaneous Equations, Trigonometry</i> | Assignment | Week 9 | HI |
| MATHEMATICS Stage 5.3 | <i>Data Analysis, Measurement, Trigonometry</i> | Assignment | Week 7 | HI |
| SCIENCE | <i>Evolution and Genetics</i> | Summary Study Sheet and Exam | Week 7 | HI & IC |
| HISTORY | <i>Rights and Freedoms</i> | Extended Response | Week 4 | IC |
| GEOGRAPHY | <i>Human Wellbeing</i> | Group Multimodal Task | Week 9 | IC |
| PDHPE | <i>Theory - Life Challenges Practical - Cultural Games</i> | Theory - Life Challenges | Week 9 | IC |
| 200 HR FOOD TECHNOLOGY | <i>Food Service and Catering (Weeks 1-5) Food Trends (Weeks 6-10)</i> | Hand in Task Practical | Week 4 Week 5 | HI IC |
| 200 HR VISUAL ARTS | <i>Individual Body of Work</i> | Critical and Historical, Visual Verbal | Weeks 5/6 | HI & IC |
| 200 HR MUSIC | <i>Jazz Music</i> | Compose and Improvise Performance | Week 1/2 Week 9/10 | HI & IC |
| 200 HR PASS | <i>Issues in Sport</i> | Issues in Sport | Week 10 | HI |
| 200 HR IST | <i>Python & AI</i> | Practical & Theory | Week 4 | HI & IC |
| 200 HR CHILD STUDIES | <i>Growing Up In My Own Way</i> | Growing Up In My Own Way | Week 8 | HI |
| 100 HR AGRICULTURE | <i>Animal Production 1 - Handling Poultry</i> | Animal Handling Skills Observation & Hand In | Week 5 | HI & IC |
| 100 HR CHILD STUDIES | <i>The Future Educator</i> | Research Task | Week 8 | IC |
| 100 HR COMMERCE | <i>Running a Business</i> | Activity and Report | Week 8 | HI & IC |
| 100 HR DRAMA | <i>Shakespeare</i> | Performance & Logbook | Week 9/10 | HI & IC |
| 100 HR FOOD TECHNOLOGY | <i>Food Product Development</i> | In Class Theory Test Practical | Week 8 Week 9 | IC IC |
| 100 HR HISTORY ELECTIVE | <i>Thematic Study 1</i> | Group Presentation | Week 8 | IC |
| 100 HR INDUSTRIAL TECHNOLOGY TIMBER | <i>Individual Project</i> | Practical & Folio Progress Mark | Week 10 | IC |
| 100 HR PASS | <i>Australian Sporting Identity</i> | Australian Sporting Identity | Week 10 | IC |
| 100 HR PHOTOGRAPHY | <i>Trick Photography</i> | Critical and Historical Studies | Week 5/6 | HI & IC |
| 100 HR iSTEM | <i>STEM PBL Minor</i> | N/A | N/A | N/A |
| 100 HR HOSPITALITY | <i>Prepare and Serve Espresso Coffee & Well Catered For</i> | Cluster B Cluster C | Week 10 Week 10 | HI & IC HI & IC |
| 100 HR VISUAL ARTS | <i>Art in the Public Domain</i> | Critical and Historical Studies | Week 9 | HI |



HENRY KENDALL HIGH SCHOOL

Year 10 Assessment Schedule - Term 4 2023

| FACULTY / COURSE | TOPIC | ASSESSMENT | DUE DATE | Hand In Task (HI) or In Class Task (IC) |
|--|---|---|------------------|--|
| ENGLISH | <i>Documentary Study</i> | Presentation | Week 3 | HI & IC |
| MATHEMATICS Stage 5.1 | <i>Linear & Non-Linear Relationships, Probability</i> | Exam | Week 3 | IC |
| MATHEMATICS Stage 5.2 | <i>Graphs & Non-Linear Relationships, Probability</i> | Exam | Week 3 | IC |
| MATHEMATICS Stage 5.3 | <i>Quadratic Equations & The Parabola, Probability</i> | Exam | Week 3 | IC |
| SCIENCE | <i>Global Systems</i> | PBL Sustainability Task | Week 1 | HI & IC |
| HISTORY | <i>All Topics</i> | Final Course Exam | Week 3 | IC |
| GEOGRAPHY | <i>Environmental Change / Human Wellbeing</i> | Final Course Exam | Week 2 | IC |
| PDHPE | <i>Theory - Discrimination and Diversity Practical - Team Games</i> | Practical - Team Games | Weeks 1-5 | IC |
| 200 HR FOOD TECHNOLOGY | <i>Food Trends</i> | Theory Test Practical | Week 2 Week 3 | IC IC |
| 200 HR VISUAL ARTS | <i>Individual Body of Work</i> | Practical Assessment and VAD Documentation | Week 3/4 | HI & IC |
| 200 HR MUSIC | <i>Own Choice</i> | Presentation and Research | Week 3/4 | HI & IC |
| 200 HR PASS | <i>Technology In Sport</i> | Practical Mark | Week 4 | IC |
| 200 HR IST | <i>Digital Media</i> | Practical & Theory | Week 4 | HI & IC |
| 100 HR AGRICULTURE | <i>Agriculture Systems – Investigating Plant Growth</i> | Plant Based Learning Observation & Hand In | Week 2 | HI & IC |
| 100 HR CHILD STUDIES | <i>The World Is My Playground</i> | No Task | | |
| 100 HR COMMERCE | <i>Various Topics</i> | Final Course Exam | Week 3 | IC |
| 100 HR DRAMA | <i>Group Performance</i> | Whole Class Production | Week 4/5 | HI & IC |
| 100 HR FOOD TECHNOLOGY | <i>Food Selection</i> | Practical & Theory | Week 4 | IC |
| 100 HR HISTORY ELECTIVE | <i>Thematic Study</i> | Final Course Exam | Week 3 | IC |
| 100 HR INDUSTRIAL TECHNOLOGY TIMBER | <i>Individual Project</i> | Practical & Theory | Week 5 | HI & IC |
| 100 HR PASS | <i>Lifestyle, Leisure & Recreation</i> | Practical Mark | Weeks 1-5 | IC |
| 100 HR PHOTOGRAPHY | <i>Stop Motion Animation</i> | Practical Display Documentation | Weeks 1/2 | HI & IC |
| 100 HR iSTEM | <i>Stem PBL Minor</i> | Practical & Theory | Week 3 | HI & IC |
| 100 HR HOSPITALITY | <i>Spice of Life</i> | Cluster D | Week 5 | HI & IC |
| 100 HR VISUAL ARTS | <i>Creative Writing & Art</i> | Practical Sculpture | Week 2 | HI & IC |

NB: Amendments may be made to this schedule dependant on circumstances.

School Name **Henry Kendall High School**

COURSE: **STAGE 5 - Hospitality**

Assessment Schedule

2023

| Assessment Events for Certificate I in Hospitality SIT10216 | | Cluster A | Cluster B | Cluster C | Cluster D |
|--|---|---------------------------|---|--------------------------|-------------------------|
| | | Getting Ready for Work | Prepare and Serve Espresso Coffee | Well Catered For | Spice of Life |
| | | Week: 7 Term: 1 2023 | Week: 10 Term: 2 2023 | Week: 10 Term: 3 2023 | Week: 5 Term: 4 2023 |
| Code | Unit of Competency | | | | |
| SITXWHS001 | Participate in safe work practices | X | | | |
| SITXFSA001 | Use hygienic practices for food safety | X | | | |
| SITHFAB005 | Prepare and serve espresso coffee | | X | | |
| TLIE1005 | Carry out basic workplace calculations | | | X | |
| SITHCCC003 | Prepare sandwiches | | | X | |
| BSBWOR203 | Work effectively with others | | | X | |
| SITXCCS001 | Provide customer information and assistance | | | | X |

N.B. Competency outcomes must be entered onto Schools Online by the due date. All Cluster tasks must be completed and assessed by Term 4 Week 5.

Depending on the achievement of units of competency, the possible qualification outcome is a Certificate I in Hospitality SIT10216 or a Statement of Attainment towards a Certificate I in Hospitality SIT10216.

The assessment components in this course are competency based. This means that students need to demonstrate that they have gained and can apply the specific knowledge and skills of each unit of competency. In addition to Assessment Events, some assessment may occur in an informal setting in the classroom. Competency assessment is graded as "Achieved" or "Not Achieved". This means a course mark is not allocated.

Year 10 Assessment Calendar 2023 - Terms 3 & 4

| | Term 3 2023 | Term 4 2023 |
|----------------|--|---|
| Week 1 | Music - 200hr | PASS - 100hr (week 1-5 practical) PDHPE - (week 1-5 practical) Photography - 100hr Science |
| Week 2 | Music - 200hr | Agriculture - 100hr Food Technology - 200hr Geography Photography - 100hr Visual Arts - 100hr |
| Week 3 | | Commerce - 100hr English Food Technology - 200hr History History Elective - 100hr iStem - 100hr Mathematics Stage 5.1 - exam Mathematics Stage 5.2 - exam Mathematics Stage 5.3 - exam Music - 200hr Visual Arts - 200hr |
| Week 4 | Food Technology - 200hr History IST - 200hr | Drama - 100hr Food Technology - 100hr IST - 200hr Music - 200hr PASS- 200hr Visual Arts - 200hr |
| Week 5 | Agriculture – 200hr Food Technology - 200hr Photography - 100hr Visual Arts - 200hr | Drama - 100hr Hospitality - 100hr Industrial Technology Timber - 100hr |
| Week 6 | Photography - 100hr Visual Arts - 200hr | |
| Week 7 | Science | |
| Week 8 | Child Studies - 100hr Child Studies - 200hr Commerce - 100hr English Food Technology - 100hr History Elective - 100hr | |
| Week 9 | Drama - 100hr Food Technology - 100hr Geography Mathematics Stage 5.1 Mathematics Stage 5.2 Mathematics Stage 5.3 Music - 200hr PDHPE Visual Arts - 100hr | |
| Week 10 | Drama - 100hr Hospitality - 100hr – cluster B & C Industrial Technology Timber - 100hr Music - 200hr PASS - 100hr PASS - 200hr | |

Sample of 'N' Award Warning Letter

Mailing Title
Address
Suburb State Postcode

Dear **(Parents / Caregiver)**

I am writing to advise that **(Student Full Name)** is in danger of not meeting Course Completion Criteria for **(Course Name Year X)**. The NSW Education Standards Authority (NESA) requires schools to issue students with warnings in order to give them the opportunity to redeem themselves. Please regard this letter we have issued as warning number **(Warning Number)** concerning **(Course Name Year X)**.

Course Completion Criteria

The satisfactory completion of a course requires principals to have sufficient evidence that the student has;

- a) followed the course developed or endorsed by the Board;
- b) applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school and
- c) achieved some or all of the course outcomes

Where it is determined that a student has not met the Course Completion Criteria they may receive an "N" determination. Students who receive an 'N' determination in a mandatory course may not eligible for a satisfactory Record of Academic Achievement at the end of Year 10. Alternatively, receiving an "N" determination may require the student to repeat the course.

To date, in terms of meeting the Course Completion Criteria, **(Students First Name)** has not satisfactorily;
(Incident N Award Criteria)

The table overleaf lists those tasks, requirements or outcomes not yet completed or achieved, and/or for which a genuine attempt has not been made.

In order for **(Students First Name)** to satisfy the Course Completion Criteria, the tasks, requirements or outcomes listed overleaf need to be satisfactorily completed.

Please discuss this matter with **(Students First Name)** and contact the school if further information or clarification is needed.

Yours sincerely

Teacher

Head Teacher

Deputy Principal

To satisfy the Course Completion Criteria, the following tasks, requirements or outcomes need to be satisfactorily completed by (Student First Name);

| Task Name / Course Requirement / Course Outcome | Date Task Initially Due | Action required by Student | Date to be completed by |
|---|-------------------------|----------------------------|-------------------------|
| | | | |

Please detach the following section and return to the Head Teacher to complete our records.

Parent/Carer Acknowledgement

I have received the letter dated (Todays Date) indicating that (Students First Name) in Year (Grade) is in danger of not having satisfactorily completed (Course) (Year X).

I am aware that this course may appear on (His/Her) Record of Student Achievement with 'Not Complete' indicated.

Parent/Guardian's Signature _____ Date _____

Student's Signature _____ Date _____

Extension Request Sample

HENRY KENDALL HIGH SCHOOL Extension Request for Stage 5 Course Assessment Task

- Complete the following form with your teacher.
- Have teacher and HT of the subject sign the form.
- Attach relevant documentation to form and hand in to DP for consideration.

STUDENT NAME: _____ **DATE OF ASSESSMENT TASK:** _____

COURSE: _____ **TEACHER:** _____

TASK NUMBER: _____

DESCRIPTION OF TASK:

REASON FOR EXTENSION:

(Documentary evidence from Parent/Doctor should be provided, except in exceptional circumstances)

☐ Excursion ☐ Illness ☐ Leave ☐ Misadventure ☐ Work placement ☐ Other _____

☐ Medical Certificate ☐ Parent Contact ☐ Statutory Declaration ☐ Other _____

In applying for this extension I assure the Principal that I am not seeking unfair advantage over other students in the course.

STUDENT'S SIGNATURE: _____ **DATE:** _____

1. I have noted the above request and **HAVE/HAVE NOT** granted an extension of time.

COMMENT (Optional): _____

EXTENSION TIME : _____ days **To be submitted on or before:** _____

OR

2. **MISSED ASSESSMENT TASK – NO VALID REASON**

Task to be completed or submitted on or before _____

TEACHER: _____ **HEAD TEACHER:** _____ **DATE:** _____

DEPUTY PRINCIPAL CURRICULUM: _____ **DATE:** _____

What do I do if I cannot complete an assessment task?



If you are going on a holiday a parent or caregiver must inform the school of the details. A letter seeking permission for leave must be presented to the Principal. All staff will be given notice of approved leave. You will need to negotiate with your classroom teacher and/or Head Teacher of the subject area in regards as to the best time to hand-in or complete your assessment task.



If you are sick on the day of a task you must bring a note from a doctor or parent/caregiver explaining why you could not attend school. You will need to obtain a yellow misadventure form from outside the Deputies' office this form will need to be completed and the note attached. The form and note must be given to your class teacher or the Head Teacher and they will direct you to the next convenient time to complete the task or hand in the task. This must be done on the first day you return to school and first thing in the morning. Any delay in this process could result in a 0 mark for the task.



If you are sick at home and you have completed your task you can send it electronically to the school email account, you need to attach your name, class, teacher and subject name.

The school email address is *henrykenda-h.school@det.nsw.edu.au*

Term 3 2023 – School Planner Calendar

NSW Department of Education

School Planner 2023



| Term three | Week | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday / Sunday |
|--------------------|------|--------|---------|-----------|----------|--------|-------------------|
| July | 1 | 17 | 18 | 19 | 20 | 21 | 22/23 |
| July | 2 | 24 | 25 | 26 | 27 | 28 | 29/30 |
| July / August | 3 | 31 | 1 | 2 | 3 | 4 | 5/6 |
| August | 4 | 7 | 8 | 9 | 10 | 11 | 12/13 |
| August | 5 | 14 | 15 | 16 | 17 | 18 | 19/20 |
| August | 6 | 21 | 22 | 23 | 24 | 25 | 26/27 |
| August / September | 7 | 28 | 29 | 30 | 31 | 1 | 2/3 |
| September | 8 | 4 | 5 | 6 | 7 | 8 | 9/10 |
| September | 9 | 11 | 12 | 13 | 14 | 15 | 16/17 |
| September | 10 | 18 | 19 | 20 | 21 | 22 | 23/24 |



Scan me for practical school tips!

To help your child get the most out of their school year and to explore our resources, check out our going to school hub at education.nsw.gov.au/going-to-school

Term 4 2023 – School Planner Calendar

NSW Department of Education

School Planner 2023



| Term four | Week | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday / Sunday |
|---------------------|------|--------|---------|-----------|----------|--------|-------------------|
| October | 1 | 9 | 10 | 11 | 12 | 13 | 14/15 |
| October | 2 | 16 | 17 | 18 | 19 | 20 | 21/22 |
| October | 3 | 23 | 24 | 25 | 26 | 27 | 28/29 |
| October / November | 4 | 30 | 31 | 1 | 2 | 3 | 4/5 |
| November | 5 | 6 | 7 | 8 | 9 | 10 | 11/12 |
| November | 6 | 13 | 14 | 15 | 16 | 17 | 18/19 |
| November | 7 | 20 | 21 | 22 | 23 | 24 | 25/26 |
| November / December | 8 | 27 | 28 | 29 | 30 | 1 | 2/3 |
| December | 9 | 4 | 5 | 6 | 7 | 8 | 9/10 |
| December | 10 | 11 | 12 | 13 | 14 | 15 | 16/17 |
| December | 11 | 18 | 19 | 20 | 21 | 22 | 23/24 |



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