



**HENRY KENDALL HIGH SCHOOL**

**EXTENSION REQUEST FOR HSC COURSE ASSESSMENT TASK**

- Complete the following form with your teacher.
- Have teacher and HT of the subject sign the form.
- Attach relevant documentation to form and hand in to DP for consideration.

**STUDENT NAME:** \_\_\_\_\_ **DATE OF ASSESSMENT TASK:** \_\_\_\_\_

**COURSE:** \_\_\_\_\_ **TEACHER:** \_\_\_\_\_

**TASK NUMBER:** \_\_\_\_\_

**DESCRIPTION OF TASK:**

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**REASON FOR EXTENSION:**

(Documentary evidence from Parent/Doctor should be provided, except in exceptional circumstances)

Excursion    Illness    Leave    Misadventure    Workplacement    Other .....

Medical Certificate    Parent Contact    Statutory Declaration    Other .....

In applying for this extension I assure the Principal that I am not seeking unfair advantage over other students in the course.

**STUDENT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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1. I have noted the above request and **HAVE/HAVE NOT** granted an extension of time.

**COMMENT (Optional):** \_\_\_\_\_

\_\_\_\_\_

**EXTENSION TIME:** \_\_\_\_\_ days **To be submitted on or before:** \_\_\_\_\_

**OR**

2. **MISSED ASSESSMENT TASK – NO VALID REASON**

Task to be completed or submitted on or before \_\_\_\_\_

**TEACHER:** \_\_\_\_\_ **HEAD TEACHER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**DEPUTY PRINCIPAL CURRICULUM:** \_\_\_\_\_ **DATE:** \_\_\_\_\_