



**HENRY KENDALL HIGH SCHOOL**

# **HENRY KENDALL HIGH SCHOOL**



***Captains:** Holly Miller and Oliver Worrad    **Vice Captains:** Siobhan Wilby and Harrison Neale*

## **YEAR 7 2020 INFORMATION BOOKLET**

## **INTRODUCTION**

Welcome to Henry Kendall High School. During the first few weeks of high school in 2020 you will need this booklet for information and directions. Please read it carefully.

The staff at Henry Kendall High School will work with you to ensure that your years with us will be challenging, exciting and rewarding. As a member of Henry Kendall High School, we expect you to be a responsible and co-operative student.

We encourage you to be an active member of your class and to take up the many and varied opportunities available to you. These may include:

- \* Lions Youth of the Year
- \* Interact
- \* Student Representative Council
- \* Performing Arts Night
- \* School organised activities such as excursions, camps, theme days and sporting carnivals
- \* Debating
- \* Gala Days
- \* Instrumental Ensembles
- \* Choirs
- \* School Council
- \* Public Speaking
- \* Religious Groups
- \* Sporting Teams

Any information that is not found in this booklet may be obtained from one of the following:

Your Student Adviser, Head Teachers or Administration Officers (in the General Office).

Postal Address: Faunce Street, Gosford 2250  
Telephone No: 4325 2110  
Fax: 4323 2685  
E-mail: [henrykenda-h.school@det.nsw.edu.au](mailto:henrykenda-h.school@det.nsw.edu.au)  
Website: [www.henrykenda-h.schools.nsw.edu.au](http://www.henrykenda-h.schools.nsw.edu.au)

### **TERM DATES**

**TERM 1:** 28 January - 9 April  
**TERM 2:** 27 April - 3 July  
**TERM 3:** 20 July - 25 September  
**TERM 4:** 12 October - 18 December

#### **Note:**

**Year 7, 11 & 12** commence school on **Wednesday 29 January 2020**

**Years 8, 9 & 10** commence school on **Thursday 30 January 2020**

**Staff Development Days (Students do not attend school on these days):**

**TERM 1** - Tuesday 28 January 2020

**TERM 2** - Monday 27 April 2020

**TERM 3** - Monday 20 July 2020

**TERM 4** - Thursday 17 December 2020 and Friday 18 December 2020



## FROM THE PRINCIPAL



Mr Andrew Backhouse

Dear Parents/Caregivers and 2020 Year 7 students

I would like to take this opportunity to welcome the students, parents and carers of Year 7, 2020 to Henry Kendall High School. Here begins a long association between our school and this cohort of students and their families. I hope that your time with us reaps some wonderful experiences, opportunities, friendships and an education that sets each of you on a fulfilling further education and/or career path.

At Henry Kendall High School our school's mission statement is: "Developing confident, responsible citizens who strive for excellence." We aim to develop the best in each student, and to draw out their talents and interests so that they are well placed to pursue their career options.

However, our mission runs deeper than this. At Henry Kendall High School we enrol families. Our school holds strong beliefs about the relationships we build with our parents and our community in order to best support and develop each student as an individual. We provide a caring and dynamic learning environment where all students can achieve their potential. This can only occur when we have strong partnerships with parents and across our community.

We want our families strongly involved with our school. At Henry Kendall High we believe that communication between the school and parents/caregivers is essential in providing a strong working relationship that ensures the best opportunities for each student. Parents are encouraged to maintain contact with all levels of school staff, express concerns, seek awareness regarding school or Departmental policy, seek information about their child's progress, be involved in school activities, and have a 'voice' through the P&C Committee. We enjoy strong support from our parents and the local community, and we are proud of our role in Public Education where we serve the needs of our local community. The support, shared vision, mutual respect, and active participation of our community help us to provide a proactive school committed to ensuring opportunities and high standards.

As a comprehensive, public high school, we cater for students of all abilities and interests. International research identifies that "the quality of teaching is the single most important influence on student performance." Henry Kendall High proudly declares that our teachers are of the highest calibre, and I am very proud to lead a staff committed to making education meaningful for each student by providing high quality, contemporary experiences. A critical component of meeting the needs of our students is through building connections – our teacher's value and care for their students. The relationship each student establishes with Henry Kendall High School is critical to their educational, social and personal development as a 'whole' individual.

Henry Kendall High School provides a curriculum that is relevant, current and challenging. We want to extend the boundaries of success through maximising opportunities, interaction, participation and excellence.

Our 'hidden' curriculum is as important as the academic, sporting and cultural learning we provide. Our school's culture promotes values essential for living in a caring, civil and just society; values such as cooperation, integrity, responsibility and respect for others. We foster in our students a capacity for independent, life-long learning and provide opportunities and guidance for students to develop into good citizens and capable leaders.

Henry Kendall High fosters a strong connection with our Aboriginal community and Coinda AECG. Across our learning community we seek to build an understanding of Aboriginal culture and celebrate the cultural identity of our students, families and community. Our Aboriginal Resource room has been identified as a site of cultural significance by local elders and the Department of Education and is proudly valued and celebrated within our school.

Henry Kendall High School values a close relationship with our partner primary schools, Gosford Public School and Point Clare Pubic School. Through a range of programs and events we build upon, celebrate and extend the talents and achievements of our vibrant students from Years K-12. Our partnerships also assist us to support learning, social and welfare needs with a particular focus upon supporting our students in the transition point of moving into high school.

Our Middle School program provides Year 7 students with a high quality middle years learning environment. Our students are given a reduced number of teachers and a home room, helping them in their transition into the world of high school. Our middle years curriculum is integrated so that students study four main subjects – Global Awareness; Human Relationships; Project Based Learning; and, Information & Communication. These courses focus on the skills our students will need in a future focused learning environment, such as higher order thinking, adaptability, collaborative peer learning, visual and information literacy, creativity, and interconnectivity. Our middle years' program is built upon by a dynamic Year 8 curriculum and our independent learning students are challenged and extended through our Young Achievers Program.

An integral part of the school is the Special Education Centre. The unit has been acknowledged for its "best practice" in teaching and support through initiatives such as the weekly Coffee Shop and the 'Seed to Table' project which allows students to see the full cycle of growing, preparing and cooking produce. The care, support and opportunities provided to our special education students are second to none.

In addition to excellence in academic study, our culture of high performance in all areas provides our students with opportunities. We compete at zone, regional and state levels in a wide range of sports. We offer opportunities in co-curricular activities such as public speaking and debating competitions, Mock Trial, Lions Youth of the Year and the Max Potential and Youth Frontiers. We maintain a proud reputation in the arts through Central Vision, our Performing Arts Night and the Central Coast Dance Festival. Whatever our student's talents and interests, Henry Kendall High School will provide opportunities to participate, enjoy and excel.

I welcome Year 7, 2020 and their parents and carers to Henry Kendall High School's learning community. I hope that your time with us is fulfilling and we look forward to all that 2020 and beyond will offer you as members of this wonderful school.



**Mr Andrew Backhouse**  
**PRINCIPAL**



## FROM THE HEAD TEACHER - MIDDLE SCHOOL



Welcome Year 7 students to Middle School at Henry Kendall High School.

The primary purpose of Middle School at Henry Kendall High School is to support students in their transition from primary to high school by catering to the needs of students in early adolescence. Year 7 students are adjusting to profound changes in their physical, social, emotional and intellectual being. They are striving for independence and are learning about their place in the world. By addressing the needs of Year 7 students through teaching and welfare programs Henry Kendall High School has developed a highly successful Year 7 Middle School program.

In Middle School, teachers teach an integrated curriculum to enhance the relevance of the learning by enabling students to see the connections and linkages between subjects. If students can see the relevance of what they are learning, they are much more engaged. This Middle School program takes a variety of Stage 4 outcomes from each core Key Learning Area (except for Mathematics which is taught by the Mathematics Faculty) and integrates them into four strands. The syllabus is designed to be used in the context of a Middle School setting, where Year 7 students are arranged in classes and taught by a team of 5 teachers.

Middle School's home is in D Block. The majority of lessons will be taught here. Teachers work in teams in which members plan and assess together rather than operating in faculty groups working in isolation. There are teachers from all KLA's in Middle School. This aids in building a cohesive faculty and allows for ease of communication regarding student concerns, new ideas and professional sharing.

Middle School looks forward to a productive and rewarding 2020.

**Mr Mark Macdonald**  
**Head Teacher - Middle School and HSIE**

---



## FROM THE YEAR ADVISER

My name is Mrs Hogan and I will be your Year Adviser and would like to officially welcome you to Henry Kendall High School. I have already met most of you during our transition program and orientation day, and I am looking forward to getting to know you all better during your schooling years at Henry Kendall High School.

Progressing to high school can be a mixture of both excitement and anxiety. Part of my role is to help you during this transition. Once you start you can find me in the TAS/PE staffroom in the top of E Block. You are welcome to come and see me during breaks with any concerns you may have, if I am not in the staffroom, a message can be left and I will follow up with you as soon as I can.

To help with the transition to high school you can join our Google Classroom (Code: pws5cxs) if you have not already. This is a great place to ask questions and get to know your fellow classmates. This classroom will continue throughout your years at Henry Kendall High.

My role as Year Adviser is to be the contact person for Year 7 and their parents and I will continue to be your adviser as you progress through your schooling years. I am able to liaise between classroom teachers and parents to help you have the best possible educational experience. If parents have any concerns about your child's progress or any issues from homes that may impact on their learning, I am the person they need to contact. If for any reason a student is absent from school for a period of time, I am able to coordinate work to be sent home. I am also there to celebrate any successes and achievements as well as communicating these with parents.

I am looking forward to seeing you all at Henry Kendall High School in 2020.

**Mrs Karen Hogan**  
**Year 7 Adviser 2020**

## YEAR 7 YOUNG ACHIEVERS PROGRAM

Welcome to Year 7 students to the Young Achievers program (YAP) at Henry Kendall High School.

The Young Achievers Program has been developed for students who excel academically, and work independently and collaboratively in the classroom. An assessment of NAPLAN and primary school results, teacher recommendations and written applications has resulted in an offer of placement in the class. Year 7 Young Achievers are highly engaged in the classroom and are committed to extending their love of learning, creating interesting projects and achieving excellent results. The Young Achievers Program is taught by a team of highly experienced teachers who are specialists in their specific subject areas. Year 7 YAP teachers develop engaging teaching and learning programs that cater for the unique needs and capabilities of the students.



Underpinned by research from Project Zero and Deeper Learning at Harvard University, the Young Achievers Program provides a range of teaching and learning opportunities that develop vital future focused learning skills for a dramatically changing world. Students who participate within the Program will showcase their skills, interests, passions and projects throughout the year. These include competitions, debating challenges and dedicated Project Base Learning (PBL) classes. A highlight of the calendar year is the Young Achievers Celebration Night.

Year 7 YAP students will also join their Year 8 counterparts in a range of activities that are designed to engage and extend their skills. Teachers meet regularly to monitor student progress and work ethic.

Welcome to the Young Achievers Program and we look forward to the amazing educational experiences to come.

**Mr Blake Wawrzyk**  
**YAP Coordinator**

---

## **FROM THE CAPTAINS**

**Holly Miller and Oliver Worrad**  
**School Captains 2020**

Transitioning from primary school to high school is one of the biggest fundamental stages of your life. Starting Year 7 marks an exciting new beginning that opens a new chapter in your life which is filled with a vast range of incredible opportunities and challenges. We encourage you to take on any and all the opportunities that will arise in the next six years and most importantly open yourself up to all Henry Kendall High School has to offer. Our advice is to challenge yourself, follow your passions and to chase all of your dreams whilst enjoying the journey along the way.



Over the next six years at Henry Kendall High School you will create many new relationships with friends and your teachers, learn and discover your strengths and weaknesses but most importantly you will grow furthering your potential to be the person you want to be. High school will also test your capabilities and there will be many ups and downs along the way. It is important to stay strong and learn from each step you take, live in the moment and be able to laugh and enjoy your mistakes. Before you know it you will be graduating Year 12 and beginning the next chapter in your life after high school.

We are extremely excited for you to start your journey through high school with us, and as your School Captains we will be here to help maximise the time spent at Henry Kendall High School whilst making your transition into our school the best it can possibly be. We will help to get you on course and help you to reach your goals. By opening yourself up, embracing every opportunity offered to you, being confident in your abilities and taking those extra chances, high school will prove to be some of the best years of your life and will teach you to become the best version of yourself. We can't wait for you to join our school community and we look forward to seeing you blossom into the student you wish to be. Good luck from us on your future endeavours.

## FROM THE VICE CAPTAINS

**Siobhan Wilby and Harrison Neale**  
**School Vice-Captains 2020**



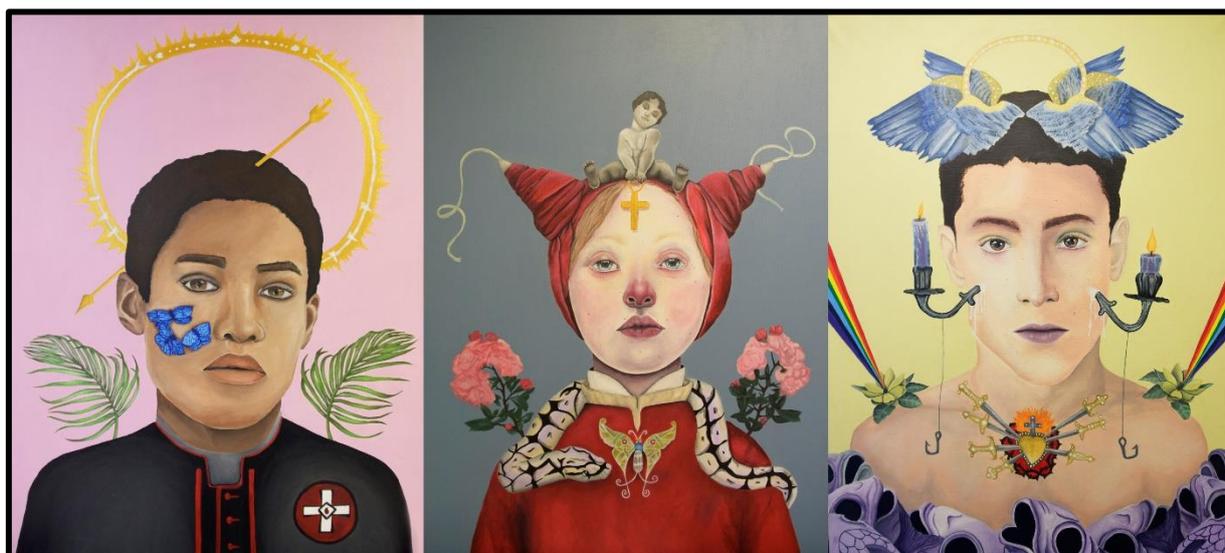
Welcome new students of 2020. As you start your new journey, we wanted to give you some tips and reassurance before you start. It may be daunting to be in a completely new environment, and it may seem hard at first, but you'll be supported the whole way! Together with that, we can assure you that it is incredibly fun and rewarding. You'll make many new friends along the way, some of which will stay with you for life and experience many different things that will shape you and your future.

Here at Henry Kendall High School we strive for our best. We help provide you with opportunities to grow as an individual and help cater for everybody's needs. From our amazing CAPA (Creative and Performing Arts) facilities to our fantastic sporting teams and events. We also enjoy a delicious cooking class or a dusty woodwork creation. We are a very diverse and accepting school and are always growing in a positive direction.

Although you may not know any teachers here, there is nothing to fear! The teachers here are friendly, encouraging, approachable and always willing to lend a helping hand. Student services are always here to help you with you with any problems, big or small this can range from understanding school work or just needing someone to chat to. Whether it be your class teachers, councillor or your year adviser, they are always willing to help you. All you have to do is ask.

As your Vice Captains we are here to support you and guide you along your journey, We encourage you to challenge yourself, do your best, embrace high school and most importantly have fun.

We hope you welcome the new challenges of high school and support one another through it. Remember to work hard and never give up! We wish you all the best of luck for your journey ahead.



*Artwork by:*  
*Luke Mirfield*  
*Year 12 - 2019*

## **DIRECTORY OF STAFF FOR 2018**

### **PRINCIPAL**

Mr A Backhouse

### **DEPUTY PRINCIPAL – Years 7, 9, 11**

Mrs D James

### **DEPUTY PRINCIPAL – Years 8, 10, 12**

Mrs N Wearne James

### **HEAD TEACHERS**

CREATIVE AND PERFORMING ARTS

Mr J Walters

ENGLISH

Mr B Wawrzyk

MATHEMATICS

Ms J Knight

MIDDLE SCHOOL / HSIE

Mr M Macdonald

PHYSICAL EDUCATION

Mr G Wright

SCIENCE

Ms L Watkiss

SPECIAL EDUCATION

Mr P Yates

STUDENT SERVICES

Mrs T Smith

TAS / VET

Mrs C McTeigue

YEAR 7 STUDENT ADVISER

Mrs K Hogan

YEAR 8 STUDENT ADVISER

Miss C Reynen

YEAR 9 STUDENT ADVISER

Mr M Reece

YEAR 10 STUDENT ADVISER

Miss C McLennan

YEAR 11 STUDENT ADVISER

Mrs J Starkey

YEAR 12 STUDENT ADVISER

Miss S Fitzgerald

CAREERS ADVISER

Mrs L Cortaville-Smith

SCHOOL COUNSELLORS

Mr S Hoad

LEARNING AND SUPPORT TEACHER

Ms J Wilkinson

LIBRARIAN

Ms S Klein

### **CONTACT DETAILS:**

Phone: 4325 2110

Fax: 4323 2685

Email: [henrykenda-h.school@det.nsw.edu.au](mailto:henrykenda-h.school@det.nsw.edu.au)

Website: [www.henrykenda-h.schools.nsw.edu.au](http://www.henrykenda-h.schools.nsw.edu.au)

# SCHOOL CONTRIBUTIONS - 2020

**Resource and Education Levy** - used by the school to supplement funding of educational programs; eg, computer, library books, teaching resources. The Resource and Education Levy is reduced by \$10.00 for more than one student from a family attending the school.

**Elective Course Fees** - payable on Electives that require the use of consumable items to achieve course outcomes (itemised below).

	YR 7	YR 8	YR 9	YR 10	YR 11	YR 12
<b>Resource &amp; Education Levy</b>	70.00	70.00	70.00	70.00	70.00	70.00
Diary - Year 7 & Year 8 YAP	8.00	8.00 **				
Agriculture			30.00	30.00	25.00	
Child Studies			30.00	30.00		
Consumables ●	70.00					
Technology Consumables		70.00				
Design & Technology					40.00+	25.00+
Drama (+ additional IP costs - Year 12 only)			40.00	40.00	40.00	40.00+
Food Technology			120.00	120.00	120.00	120.00
Hospitality			130.00	130.00	150.00	150.00
Industrial Technology - Timber & Furniture Production** (Senior)					80.00+	50.00+
Industrial Technology - Timber			120.00	120.00		
Information and Software Technology			20.00	20.00		
Information Processes & Technology					20.00	25.00
iSTEM			50.00	50.00		
Music		20.00	40.00	40.00	40.00	40.00
Photographic and Digital Media			55.00	55.00		
Photography, Video & Digital Imaging					110.00	110.00
Software Design & Development					20.00	20.00
Visual Arts (+ additional BOW costs - Yr 12 only)		30.00	50.00	50.00	55.00	55.00+

\*\* Diary compulsory for all Year 7, Years 7/8 Young Achievers Class and Special Education

● Consumables include cooking ingredients, sewing and art materials, woodwork and digital technologies used by Middle School students.

+ Additional costs according to Individual Projects

## SPECIAL EDUCATION CENTRE

	High Support 7-9 Class	High Support 10 - 12 Class	7/8 Class	9/10 Class	11/12 Class
<b>Resource and Education Levy</b>	70.00	70.00	70.00	70.00	70.00
Diary	8.00	8.00	8.00	8.00	8.00
Creative Arts	20.00	20.00	20.00	20.00	20.00
Food Technology	45.00	45.00	45.00	45.00	45.00
Industrial Technology – Metal or Wood		35.00		25.00	
Textiles Technology	25.00	25.00	25.00		

Some Special Education students study mainstream courses and the mainstream fees apply to those courses.

\*\*\* MASTERCARD and VISA facilities are available \*\*\*

Payment by cash, or cheques should be made payable to HENRY KENDALL HIGH SCHOOL

Payments can be made via our website [henrykenda-h.school@det.nsw.edu.au](mailto:henrykenda-h.school@det.nsw.edu.au)

**PLEASE NOTE:** Part payments are accepted throughout the year. Elective courses that require **NO** fees are available in all years. Cases of financial difficulty should be addressed confidentially to the Principal.

# SCHOOL INFORMATION

## ASSEMBLIES

Year 7 to 12 have combined assemblies each morning at roll call in the MPC (Monday to Thursday). Each Friday a year assembly is held for each year group.

## ATTENDANCE

Regular attendance at school is essential to gain maximum benefit from schooling. Parents and students should ensure days or partial school days are not missed unnecessarily and that all school activities organised during school hours; eg, sports carnivals, gala days, excursions, special theme days etc, are attended. All students should strive to have no more than 5 days absent per year.

If a child is absent without an explanation, a text message will be sent advising the Parent/Caregiver that their child is absent from school. The parent/caregiver can reply via text or phone the school on 4325 2110. To avoid being sent a text, you may phone the front office that morning to advise of your child's absence. If you do phone or text the front office a written note is not required.

Alternatively in the event of an absence an explanation, written and signed by the Parent/Caregiver should accompany the student on their return to school. The note must contain:

- Student name
- Year and Roll Call group
- Date/s of absence
- Reason/s for absence
- Signature of Parent/Caregiver

**(Please Print Clearly)**

For example:

<p><b>TO WHOM IT MAY CONCERN</b></p> <p>ALICE BROWN of Year 7 Roll Group A11 was absent on (date/s of absence) due to: ..... (reason).</p> <p>Signed: ..... (Parent/Caregiver)</p>
--

Where absences remain unexplained, parents will be notified to remedy the situation, otherwise they will be recorded as "unexplained" on the student's report. The Home/School Liaison Officer at the school may be informed if absences remain unexplained.

**Prolonged Absence:** If a student is going to be absent for an extended period of time, the school office should be contacted. The office will advise you to either provide a note explaining the extended absence (i.e holidays, elite sporting commitments or illness) or request an extended leave application be completed for lengths of absence exceeding 10 school days.

For further information please contact Mrs Mary Gillard, Attendance Coordinator.

## ROLL CALL

Rolls are marked each morning in alphabetical year groups or class groups. During Roll Call time the teacher marks the roll; absentee notes are recorded; the daily news delivered; and on occasions Student Representative Council business is undertaken.

## LATENESS TO SCHOOL

Students who arrive to school after 9.10am and miss Roll Call are to report to the front office. A note from parents explaining the lateness should be handed to the front office staff to avoid a text being sent home later that morning advising parents their child has arrived at school late without an explanation.

## PASS-OUTS

Students are **NOT** permitted to leave the school without the permission of the Principal or Deputy Principal. Students who need to leave school for any reason must provide an explanatory note written and signed by a Parent/Caregiver. Pass-outs are issued through the front office and are issued in conjunction with the NSW Police Department (Operation Roll Call). These should be shown to teachers when the student has to leave class. Parents and students should arrange appointments (doctor, orthodontist, etc) and activities outside of school hours wherever possible.

## BELL TIMES 2020

MON/WED/THUR/FRI		
PERIOD		
<b>Roll Call</b>	8.55	9.10
1	9.10	10.10
2	10.10	11.10
<b>Break</b>	11.10	11.40
3	11.40	12.40
4	12.40	1.40
<b>Break</b>	1.40	2.10
5	2.10	3.10
<b>Home</b>	3.10	

TUESDAY		
PERIOD		
<b>Roll Call</b>	8.55	9.10
1	9.10	10.10
2	10.10	11.10
<b>Break</b>	11.10	11.40
3	11.40	12.40
<b>Break</b>	12.40	1.10
Sport/Workshops	1.10	3.10
<b>Home</b>	3.10	

*Industrial Technology  
Thomas Bennett  
Year 12 - 2019*



## CAMP

**Term 1 Week 11 Monday 6 April to Wednesday 8 April 2020** - Year 7 students and Year 10 Student Leaders will attend a 3 day camp. The camp program offers our students an opportunity to get to know each other in a relaxing and fun environment. Peer Support programs will be carried out by Year 10 students. All students are expected to attend the camp.

## CERTIFICATES AND AWARDS

Students are recognised and rewarded for their achievements and behaviour through the VIVO reward system and our system of graded Merit Certificates (Teacher Awards, Year Awards, School Awards and Principal Awards) and are awarded at Assemblies and Presentation Evening. A strong emphasis is placed on self-discipline and the acceptance of responsibility by individual students. The Fair Discipline Code outlines the negative consequences of unacceptable behaviour and seeks to support the rights and responsibilities of students at Henry Kendall High School.

## CLASSES

Year 7 students are placed into a class. Each class has a Home Room. Classes will be divided into three teams. A team of teachers works together to provide a relevant and integrated curriculum for each team. Students have access to specialist teachers and specialist rooms such as laboratories, kitchens and computer rooms during workshops and at various times through the year.

## FRONT OFFICE

The front office is located in the Administration Block and is open from 8:30am. It is a **very busy place** as the administration staff are there to help with many activities in the school including appointments, collection of excursion money, issuing of pass outs, recording late arrivals, collecting lost property and minding valuables. The front office is available to students **before school, recess and lunch**. Students are requested **NOT** to enter this area unless necessary.

## CLINIC - ILLNESS AND EMERGENCIES

The clinic is supervised by Executive and Administration staff. Students who are injured or ill and require medical attention should report to the Deputy Principal or any Senior Executive. Where a student does not recover sufficiently to return to class, then the parent (or nominated contact person) is contacted by phone and requested to take the student home. **Students are not to contact parents/caregivers direct.** In the case of an accident, the parent/s will be informed so that they can make a decision on treatment/procedure. In the event of an emergency an ambulance will be called. It is vital that contact between the school and the parent/s is continuously available and the parent/s should designate a responsible person as an emergency contact when they are unavailable. Please inform the front office of any change of address and/or contact numbers.

**When students are unfit or unwell in the mornings they should be kept at home.** If there should be an improvement in their condition, the student can be sent to school making sure they follow the "Late" procedure.

**Students and Medication** - If a student requires medication at school, a medical information form must be completed. The form is available at the front office. The medication must be held at the front office and it will be administered as required by staff. The medication must be in the original container/package with the students name and dosage. Students are not to carry medication (including headache and pain relief products) around the school during the day.

**Health Problems** - It is important that the school be aware of any health problems that a student may suffer. An Individual Health Care Plan will be issued to parents/caregivers, which is to be completed, advising of any condition such as diabetes, epilepsy, heart and respiratory complaints, asthma, hearing or sight difficulties, allergies, etc, so that special provisions can be made if required. The information will be reviewed annually.

**Sharing of Drink Bottles** - Students are not to share drink containers because of serious health risks; eg, meningococcal disease. Students should also be aware of the transmission of this disease through other means.

## **LOST PROPERTY**

Students and parents are urged to label all items (clothing, books, bags, pencils, etc.) with the student's name. If property is found, it should be handed in at the Front Office. Students are reminded that they are responsible for their own property and they should not leave items unattended. Students are advised NOT to bring large amounts of money, valuables or banned items to school.

## **SCHOOL COMMUNICATIONS**

1. The Deputy Principal or Roll Call Teachers (Middle School) read the daily notices to inform students about coming events.
2. A newsletter (Henry Kendall Highlights) is emailed to parents each fortnight. As this fortnightly newsletter is not posted, it is important to ensure the school has your up to date email address. An end of term newsletter is emailed at the end of each term. The Newsletter contains school news, a calendar of events, reports and student/teacher/parent contributions.
3. Parents and students receive formal school reports at the close of each Semester. Parent/Teacher Evenings will be held early in Term 3 to allow parents to meet and speak with teachers. A Year 7 Information Evening is also held early in Term 1 so parents can meet Middle School staff and to develop a more full understanding of the nature of Middle Schooling at Henry Kendall High School.
4. Parents are encouraged to contact the Year Adviser to discuss concerns or raise questions relating to their child and their education when the need arises.

## **HOUSE SYSTEM**

Students are allocated to Houses according to the first letter of their surname. There could be minor variations depending on the distribution and numbers of students.

<b>HOUSE</b>	<b>LETTERS</b>	<b>COLOUR</b>
Araluen	A - D	Red
Corumben	E - K	Blue
Narara	L - R	Gold
Warrigal	S - Z	Green

Each House has a male and female House Patron. The House system is the basis of sport carnivals and events, and Student Council organisation.

## **LIBRARY**

The Library is an information and communication centre that offers a variety of services to the students and staff of Henry Kendall High School. Students of the school automatically become members of the Library and are issued with a library card that remains valid for their time at the school. Students are expected to respect the Library facilities, show consideration for others and abide by the Library rules.

The Library is open every day from 8:00am - 3:10pm. This gives students the opportunity to use the Library facilities before school and during recess and lunch breaks. The Library has a variety of resources including books, magazines and computers. All computers have access to the Internet, Microsoft Office and a number of other programs. Reading for pleasure is encouraged and the Library offers a broad range of fiction titles to appeal to the students.

Photocopying and printing facilities are available for student use. Photocopy cards can be purchased for \$1.00 and printing is 10c per page.

The Library is staffed by Ms Klein (Teacher-Librarian) and a library assistant. The Library strives to maintain a positive and friendly working environment where students have access to a wide range of resources and have the opportunity to develop and expand their knowledge and skills.

## **MOBILE PHONES AND VALUABLES**

Students should only bring mobile phones to school in emergencies. They should be safely secured during the day and not be left unattended. Students are not allowed to use mobile phones during class time and they must be turned off. Students are responsible for the safe keeping of phones.

Students should not bring valuable pieces of property, jewellery, clothing, equipment or personal items to school.

## **PARENTS & CITIZENS ASSOCIATION**

Henry Kendall High School has an active Parents & Citizens group which meets every **THIRD TUESDAY OF THE MONTH** at 7:30pm. All parents are welcome. The meetings are held in the Library. The Parents & Citizens Association gives parents the opportunity to learn more about their child's school, play an active role in the educational experience by voicing opinions, helping make decisions and offering their expertise.

## **SPORT**

Sport for Year 7 students will be integrated the whole school sport program on Tuesday afternoon. Students are given the opportunity to learn new skills and rules covering a wide variety of sports. Sport notes are sent home at the end of each term for sport selection for the upcoming term. Sports uniform must be worn - school sports polo shirt and black shorts. Students **MUST** wear appropriate footwear i.e. sport shoes (canvas shoes are not suitable).

## **STAFF ROOMS**

No student is to enter a staff room unless invited to do so by a member of staff.

## **STUDENT REPRESENTATIVE COUNCIL**

Student involvement and participation is an important element of the school's Strategic Plan and to this end we have an enthusiastic SRC. Members are drawn from each Year group and they meet regularly under the guidance of Mrs Julia Kostalas. The SRC are involved in fund-raising activities; committee membership, supporting student welfare and decision-making processes in the school. The Senior Executive of the SRC meets with the Principal every Wednesday morning at recess.

## **STUDENT SERVICES**

The Student Services is a network of staff at Henry Kendall High School has been developed in the interests of providing the best environment for the academic and social development of our students. Collectively we provide a range of services to support students. These include

- Careers and Transition Team to support students transitioning to the workforce
- Learning Support - curriculum support, accommodation, adjustment and planning
- ESL - Language support for our ESL families
- Welfare - specialised support short term and long term for a range of behaviours, disabilities or needs
- Chaplain - runs welfare programs such as Shine, Seasons for Growth and Living Skills as well as scripture
- Counselling Team - to support students, a referral can be made by students and parents.

The key student services personnel for students are:

- Classroom teachers
- Year Adviser - Mrs K Hogan
- Head Teacher Middle School - Mr M Macdonald

- School Counsellors - Mr S Hoad
- Deputy Principals - Mrs D James and Mrs N Wearne
- Head Teacher Student Services - Mrs T Smith
- Learning and Support Teacher - Ms J Wilkinson
- School Chaplain
- Student Leader/s; eg, Peer Support Leaders, SRC Leaders

Students and parents are advised to make prompt contact with one of the above staff members to resolve any student welfare issues.

Sometimes a student's behaviour at school is affected by a personal problem that the student is experiencing. It may be best, before personal problems become behaviour problems, to discuss the situation privately with the School Counsellor, another member of the Student Services Team or a Faculty Head Teacher. To arrange an appointment, parents should ring the school. Students can see the Counsellor personally outside of class time to make an appointment.

## **LEARNING AND SUPPORT TEACHER**

The Learning and Support Teacher, Ms J Wilkinson is available to assist any student having difficulties in any course. Help is available in a variety of areas such as reading, mathematics, study skills, vocabulary development, comprehension, and other aspects of literacy. In addition Ms Wilkinson specialises in behaviour support and developing programs with students to increase engagement and positive behaviour for learning. Parents or students should contact the Head Teacher Student Services or their Year Adviser if assistance is required.

## **TRANSPORT TO AND FROM SCHOOL**

**Arrival/Departure, Buses and Travel Passes** - The school playground is unsupervised before school. Wherever possible parents are asked to see that students do not arrive at school before 8.15am.

Students must not join or leave buses in town, and must proceed directly to and from school unless parental permission to alight at some other point is given in writing. Students must assemble in an orderly fashion inside the school grounds before joining the buses at the end of the day.

All students are to remain at school after arriving by bus in the morning. They are not to go to the railway station, shopping centre or any other venue.

## **TRAVEL PASSES - OPAL CARD**

1. All students who live 2 km or more from school are entitled to free travel by either bus or train. To complete the application log on to [www.transportnsw.info/school-students](http://www.transportnsw.info/school-students). Your Opal card will be sent to the address provided on the application.
2. Those travelling at least 1.61 km by car to the bus stop can apply for conveyance subsidy. To apply online and see full terms and conditions visit [www.transport.nsw.gov.au/pvc](http://www.transport.nsw.gov.au/pvc)
3. Decisions on whether students receive a bus or train pass are made by Transport NSW, not the school.

## **COMPUTING EDUCATION**

**Facilities** - The school has a large variety of computing facilities to which students have access. At present, these facilities include:

- Sets of laptop/iPad trolleys, located in various locations in the school that are booked by teachers.
- Room EU6, CL2 and the Library which are laboratories with desktop computers.
- Small groups of computers in various KLAS.
- Electronic whiteboards and ceiling-mounted data projectors in many rooms.

**Students' Network Storage Space** - Students have been supplied with local school storage space on one of the school's file servers. This storage space has a capacity of 5GB and is located on 'U' drive. Students can access this drive from any classroom computer in the school connected to the file server. However, this data is not backed up by the Department of Education.

It is an expectation of the Department of Education that students have their own backup solution and failure to maintain a backup of data is not grounds for special consideration/extensions/misadventure in terms of school assessment.

Students should be aware that the file server administrator has access to your files. Any inappropriate material that is stored or accessed by you can be traced and students abusing this system will be liable to further disciplinary action. The file server administrator can also remove any offending material.

Students will not have access to the C:\ drive on any computer.

A collaboration drive (P:\) has been set up to allow teachers to provide students with access to files related to their course. Students will have the ability to read data from this drive, but not write data.

**Google Apps for Education including Google Drive** - An agreement between Google and the Department of Education has provided students with access to a range of excellent online tools under the Google Apps for Education banner. These include Google Classroom for working collaboratively with your teachers and classmates, Docs for word processing, Sheets for spreadsheets, Slides for presentations and a wide range of other tools.

These online tools all centre around a cloud-based storage system known as Google Drive. Students have been provided with **UNLIMITED GOOGLE DRIVE STORAGE** and it is highly recommended that they utilise this cloud-based option for backing up all important data. Students will need to use their '@education.nsw.gov.au' email address and password to login to Google Apps.

**Secure Internet Browsing and Email** - Students are reminded of the following notice that must be agreed to when they enter the Internet on school computers:

"Use of the email and DET online systems can be monitored. You are not permitted to use these services to search for, access or send anything that is offensive, obscene, pornographic, threatening, abusive or defamatory. By passing this point, you are agreeing to follow the school policies about computer use."

Any student caught defying these guidelines will be dealt with in line with the school's Fair Discipline Code. The police may deal with more serious cases of harassment or hacking.

**Bring Your Own Device (BYOD)** - The school has a BYOD policy which enables students to bring an electronic device (eg. Laptop, tablets, etc.) that can be connected to the school's wireless network. Further information about this policy is located on the school website.

**Cyber Safety** - The technology available today for you to be globally connected and communicate whenever you like with whoever you like is amazing. While there are wonderful opportunities on offer, there is also a dark side to technology usage that can have a threatening impact on your life

- As you or your friends have already probably experienced, there are people online who can make your life hard by anonymously bullying you, stalking you, sending you pictures and messages that are sexually suggestive.
- Facebook, Instagram, Snapchat and other social media sites have introduced online reporting systems. If you are bullied; use them.

There are some really smart things you can do to keep yourself **Cyber Safe**. None of these strategies will cramp your style or reduce your ability to communicate.

Try these things, they work:

- Firstly, be open and sit down with your parent/s and come up together with an agreed set of online behaviours that you can all live with. This should include telling them about cyber problems that you have, they will help you solve them rather than taking away your mobile and internet access.
- Always set your online accounts and profiles to a higher privacy setting to ensure that only friends you wish to see what you have posted can see.
- Save or screenshot bullying and sexually suggestive messages that you receive, don't reply. Share them with your parent/s and teachers. The Police can trace them and stop the senders.
- Only welcome contacts into your networks that you have met face to face and trust. It is easy for adults with distasteful intentions to create fake identities. Police are catching these people every day and there are plenty of them in cyberspace.
- Put blocks on people who you do not wish to receive messages from.
- Don't share with anyone your username and password. You know how so called friends sometimes let you down, plus you never know who you might have a fight with and how they might use that information to get you in trouble.
- Protect your identity by not putting personal details, mobile/home phone numbers, address, sporting clubs, school, named photos, etc. online. You can be traced very easily through the White Pages and Google Earth. Once people have your identity description they may be able to access your bank details and accounts.
- Now that Cyber Safety has become one of the biggest issues confronting teenagers today, both parent/s and teachers have been shown the best ways to help you solve them. Speaking up and sharing cyber bullying and sexually suggestive messages will make things better for you...be strong and be a positive force.
- Don't become a bully yourself by setting up fake websites. You don't like it, so don't do it to others.
- Don't use your webcam or mobile to take sexually suggestive photos or videos of yourself or others. Sexting can be illegal, you don't know who will see them, so don't post them on your network or Bluetooth them to friends. You have no control over where those photos end up.
- It can damage your reputation in the future when applying for jobs if you put sexually suggestive photos or videos of yourself on YouTube, Instagram, Snapchat or similar sites because employers are now checking people on these sites.
- Be aware not to click on links within spam emails or posts, even when threatened to do so by the sender. Your details can be sold to anyone wanting peoples' addresses for illegal reasons or just for annoying marketing spam reasons.
- Don't post photos or videos of yourself or others doing the wrong thing on social media (eg. Underage drinking and drug use). Police are always on the lookout for these things and can use it as evidence. Photos at parties are a major issue.
- Beware of online gaming because you don't know with whom you are playing, and leaving a game may target you for cyber bullying because you let them down.
- Your generation is very good at doing a number of things at once such as listening to music, chatting online and taking photos with a number of screens open at once; it's called multi-tasking. Unfortunately, whether you accept it or not the reality is that your memory is not good at it and effective learning is impossible. Give your brain a chance by only using one technology at a time.
- Ask your parent/s not to post identifying photos of you on their Facebook site should they have one; they may be proud of you, but they are threatening your cyber safety.

## Cyber Safe - helpful tips

To keep yourself Cyber Safe be smart

- No sexually suggestive photos, videos or nicknames.
- No surnames.
- No school or sporting clubs.
- Set your profile to private.
- Add your parents on social media; if you can't show them, don't put it on.

Some sites that will help you to make good choices to keep you Cyber Safe are:

- [www.cybersmart.gov.au](http://www.cybersmart.gov.au)
- [www.hectorsworld.com.au](http://www.hectorsworld.com.au)
- [www.acma.gov.au/cybersafety](http://www.acma.gov.au/cybersafety)
- [www.bullyingnoway.com.au](http://www.bullyingnoway.com.au)
- [www.kidshelp.com.au](http://www.kidshelp.com.au)

## CREATIVE & PERFORMING ARTS

### Creative and Performing Arts

The Creative and Performing Arts Faculty at Henry Kendall High School is extremely diverse, comprising outstanding Drama, Music, Visual Arts and Photography programs. The programs are delivered by highly experienced, progressive, innovative teachers who are dedicated to providing exciting opportunities for students to develop their expressive and creative potential. We provide an inspirational and nurturing environment in which students can explore the varied aspects of creative arts as both lifelong passions and interest and a potential career choice. Henry Kendall High School caters for all students including our Young Achievers Program, English as a Second Language and Gifted and Talented Students. We run specifically designed and tailored Music and Visual Arts programs within our Special Education Unit ensuring that all students engage with the Creative and Performing Arts. We now have a Henry Kendall CAPA Facebook page which contains all kinds of information, opportunities, events and other happenings going on in our wonderful faculty. If you would like to stay informed, head to [www.facebook.com/HKHSCAPA](https://www.facebook.com/HKHSCAPA) and 'LIKE' our page.

### Drama

Our Drama Program provides students with the knowledge and skills to create, develop and perform in a variety of theatrical and improvisational styles. Students have a range of opportunities to perform and create dramatic productions including school performances, HSC examinations, school showcase concerts and our annual Performing Arts night held at Laycock Street Theatre at Gosford.

### Music

Our Music program is forging ahead with a strong focus on Contemporary Music and Music Technology. Our Music classrooms are set up to be able to record multi-track student performances using industry standard equipment and software. We utilise a range of technological devices to maintain a safe and efficient rehearsal environment including silent classroom headphone mixers and electronic drum kits. We have regular concerts and other performance opportunities at school as well as at external venues including Laycock Street Theatre. We also run a peripatetic instrumental program within school hours which provides students with one-on-one instrument or vocal lessons with a professional instructor.

### Photography

We have a strong and highly successful Photography program running at Henry Kendall High School. Our highly trained teachers guide students through all the functions of analogue and digital photographic cameras. Students gain experience of developing photos in a dark room as well as learning the ins and outs of digital manipulation and preparation utilising industry standard software and hardware. Students are given the opportunities to try their hand at trick and special effect photography with wonderfully entertaining results. In addition to classroom curriculum, we also run an extracurricular Photography Club, capturing the events and environment of and around Henry Kendall High School.

### Visual Arts

Our Visual Arts program provides students with the opportunities to develop their creative flair and practical skills in art making across a wide range of mediums. Stage 4 Visual Arts incorporates drawing, painting, sculpture, photography, lino printing, clay work, multimedia, graphics, collage, mosaic, charcoal and many other formats of art making. Stage 5 and Stage 6 Visual Arts steers

students into a more advanced multimedia approach, encouraging them to experiment with each format, sometimes within the same project.

## **SPECIAL EDUCATION CENTRE**

The Special Education Centre caters for students with disabilities. Students have been assessed as autistic or having physical or intellectual disabilities. In some cases students are multi-disabled. Many of the students are integrated into mainstream. The integration program has proved to be not only of great benefit to students in the Special Education Centre but also develops the maturity and responsibility of mainstream students.

The Special Education Centre is staffed with Special Education teachers, School Learning Support Officers and supported by Area Health Services.

**Individual Transition Plans** - Each student enrolled in the Special Education Centre will have an Individual Transition Plan (ITP) annually. A meeting will be held with Year 7 students as soon as possible. The purpose of the ITP is to set goals and establish an appropriate program of learning in order to meet the students' outcomes.

**Henry Kendall High School Function Room** - Students with disabilities operate a Coffee Shop each Wednesday. The aim of the Coffee Shop is that it is anticipated the skills learnt and developed will reinforce independent living and secondly, experience has shown many jobs are available for those with a disability in the hospitality industry on the Central Coast.

All members of the community are welcome to visit the Coffee Shop. You are required to book beforehand by telephoning the Special Education Unit or by completing a 'Coffee Shop Booking Sheet' that is located in lower E-Block and returning the slip to Mrs Secomb. Your booking will be confirmed as soon as possible. A minimum of six people is required for a booking.



Digital Artwork by:  
Raina Phillips  
Year 12 - 2019

# **HOMEWORK POLICY**

**At Henry Kendall High School we believe homework is valuable because it:**

- allows for practising, extending and consolidating work done in class;
- teaches students how to plan and organise their time;
- develops student's research skills;
- establishes habits of study, concentration and self-discipline which will serve students for the rest of their lives;
- challenges and extends gifted and talented children;
- reaffirms the role of parents and caregivers as partners in education and strengthens home-school links; and
- provides parents and caregivers with insights into what is being taught in the classroom and the progress of their children.

**At Henry Kendall High School you can expect homework to:**

- be appropriate for each student's age and ability;
- take into account student's commitments out of school hours, such as sport, part-time employment and home responsibilities; and
- take into account the availability of technology such as E-mail and the Internet without disadvantaging those students who do not have access to this technology (students are to negotiate with teacher).

## **Types of homework:**

There are four main types of homework:

1. **Practice exercises** - let students apply new knowledge or review, revise and reinforce newly acquired skills.
2. **Preparatory homework** - students gain background information on a unit of study to better prepare them for future lessons.
3. **Extension assignments** - encourage students to pursue knowledge individually and imaginatively.
4. **Review and Reflection** - encourages students to use a number of strategies to consolidate knowledge from each day's work and develop questions about their understanding.

## **Level of homework Years 7 - 12:**

Homework will help students develop habits of reviewing work undertaken in class. Parents can expect homework to be set on a regular basis in each area.

As students move into senior school, parents can expect that homework and study demands will increase.

There will be times when students are provided with the opportunity to negotiate the amount, type and time frames of homework.

## **What can parents and caregivers do to help?**

1. Ensure students have a place to do homework.
2. Ensure there is time set aside for homework.
3. Ensure that students have a school diary and are using it.
4. Take an active interest in homework.
5. Encourage and support students to complete homework.
6. Assist teachers to monitor homework by signing completed work if requested.
7. Communicate with teachers any concerns about homework.
8. Encourage their children to read and take interest in current events.

**At Henry Kendall High School we will ensure that:**

- work covered in homework is an integral part of the teaching and learning process leading to the successful achievement of course outcomes and requirements;
- homework is given on a regular basis and students record it in a school diary;
- students will be given meaningful feedback on all homework tasks;
- students are made aware that work not completed in class is 'homework' and if asked by a teacher to read up on a topic for the next lesson it is 'homework';
- homework takes into account student's commitments out of school hours, such as sport, part-time employment and home responsibilities;
- students are aware of the consequences of non-completion of homework; and
- students are aware that they themselves are responsible for their full participation in education and that homework is a significant part of this process.



*Artwork by:  
Emma Trumm  
Year 12 - 2018*

# RIGHTS & RESPONSIBILITIES OF STUDENTS

All students and teachers have the responsibility to respect the rights of other students and teachers.

## Right

I have the right to be treated with dignity and understanding.

I have the right to be valued and acknowledged as an individual, and to be treated with respect and courtesy.

I have the right to be safe at school, at organised activities and in travelling to and from school.

I have the right to expect my property to be safe.

I have the right to learn and obtain maximum benefit from all lessons and classes.

I have the right to have pleasant, clean and well-maintained school and grounds.

## Responsibility

I have the responsibility to treat all others with dignity understanding.

I have the responsibility to treat others politely and with respect at all times.

I have the responsibility to respect the authority of teachers and school community members.

I have the responsibility to carry out all teacher instructions.

I have the responsibility to make the school safe by not threatening, harassing, bullying or hurting anyone in any way, nor engage in illegal or anti-social behaviour.

I have the responsibility not to be in possession of or use any illegal drugs (eg. cigarettes, alcohol, drugs) and not to influence others to do so.

I have the responsibility NOT to bring weapons of any kind to school.

I have a responsibility not to leave school grounds without permission and to move around the school and playground safely.

I have a responsibility to travel to and from school in a safe, community acceptable manner.

I have the responsibility not to steal, damage or destroy the property of others, and to take proper care of my own and the school's property.

I have the responsibility to be an active member of the school community by taking advantage of the opportunities offered.

I have the responsibility to attend school every day, be punctual, attend all classes and co-operate in class and keep up with required work.

I have the responsibility not to interfere with other students' rights to learn.

I have the responsibility to be prepared for lessons and follow safety rules in ALL courses.

I have the responsibility to care for the school environment.

## **RIGHTS & RESPONSIBILITIES OF STUDENTS (continued)**

### **Right**

I have the right to expect the local community to support, respect and have pride in the school.

I have the right to be helped to learn self-control.

I have the right to make responsible decisions for myself.

### **Responsibility**

I have the responsibility to co-operate with staff, students and the school community in all activities, including the wearing of the approved school uniform.

I have the responsibility to learn self-discipline, report abuse and harassment, and to assert my rights in an appropriate way.

I have the responsibility to THINK about the consequences of my ACTIONS.

In carrying out my rights I will not deny the rights of others and expect to be corrected if I do so.

**ALL THESE RIGHTS WILL BE MINE AS LONG AS I AM CARRYING OUT MY FULL RESPONSIBILITIES**

## **SCHOOL RULES**

### **RESPECT YOURSELF, YOUR TEACHER AND YOUR CLASSMATES**

- Speak to others politely.
- Use appropriate language, no harassment, put downs, or name calling.
- Participate in class and complete all set work to the best of your ability.
- Listen when required, answer when asked for.
- Follow teacher instructions in all school settings.

### **RESPECT YOUR PROPERTY AND THE PROPERTY OF OTHERS**

- Make sure you have the correct equipment for the lesson.
- Only use electronic equipment (mobile phones, iPods, etc) when directed by the teacher. At all other times they should remain switched off and in your bag.
- Treat your property, school property and other students' property with respect.

### **RESPECT PEOPLE'S RIGHTS TO BE SAFE AT SCHOOL**

- Observe our school's 'No Touch' policy.
- Move around the school with consideration for others.
- Follow safety directions in the classroom and playground.
- Only leave the school grounds if you have written permission and have signed-out.
- Resolve conflict without violence.

### **RESPECT YOUR SCHOOL**

- Wear the full school uniform in an appropriate manner at all times.
- Be punctual and be where you are required to be at all times.
- Hats are not to be worn inside and eating in classrooms/MPC is not allowed.
- Leave rooms and the playground clean and tidy, be responsible for your rubbish and use the garbage bins.

# UNIFORM POLICY

Uniforms are available from LOWES Gosford. Refer to price list on Page 27.

## JUNIOR BOYS:

- White shirt - button up cotton or polo style with school crest
  - Black shorts or black trousers
  - Navy blue fleece jacket or jumper with school crest
- HOODED JUMPERS ARE NOT PERMITTED**
- White ankle socks
  - Black leather enclosed school shoes

## JUNIOR GIRLS:

- White blouse - button up cotton with school crest
  - Henry Kendall tartan skirt
  - Black tailored slacks/black tailored shorts - no jeans, detail, splits, studs, flares, pinstripes, belts, leggings or tracksuit pants
  - Black stockings
  - Navy blue fleece jacket or jumper with school crest
- HOODED JUMPERS ARE NOT PERMITTED**
- White ankle socks
  - Black leather enclosed school shoes

\*\*\*\*\*

## SENIOR BOYS:

- Lemon shirt - button up cotton style with school crest
  - Black shorts or black trousers
  - Henry Kendall tie (optional)
  - Green jumper or jacket with school crest or optional senior jersey/jacket
- HOODED JUMPERS ARE NOT PERMITTED**
- White ankle socks
  - Black leather enclosed school shoes

## SENIOR GIRLS:

- Lemon blouse - button up cotton style with school crest
  - Henry Kendall tartan skirt
  - Black tailored slacks/black tailored shorts – no detail, splits, studs, flares, pinstripes, belts, leggings or tracksuit pants
  - Black stockings
  - Henry Kendall tie (optional)
  - Green jumper or green jacket with school crest or optional senior jersey/jacket
- HOODED JUMPERS ARE NOT PERMITTED**
- White ankle socks
  - Black leather enclosed school shoes

\*\*\*\*\*

## SPORTS UNIFORM - same for ALL years

- Black shorts (black track pants in winter only)
- Sport polo shirt with school crest
- Joggers
- White socks
- Micro fibre navy tracksuit, gold trim

Coloured board shorts **ARE NOT ALLOWED.**

## JUMPERS / JACKETS

Jumpers and jackets are available from Lowes, Gosford. A school emblem should be on these items. Jumpers need to be plain and without stripes, dots or other prints, eg (patterned and brand named prints are popular, however these are not an appropriate standard of dress in line with the Department of Education Core Rules.)

**HOODED JUMPERS AND JACKETS ARE NOT TO BE WORN UNDER ANY CIRCUMSTANCES**

## SHOES

Many subjects in school are practical. Work cover states that shoes need to be fully covered on the top to protect the feet from accidents like chemical spills, falling tools and other accidents. These need to be plain black fully enclosed leather /leatherette. Canvas or ballet / Mary-Jane style shoes are not permitted.



These shoes leave the top of the foot exposed and leave no protection from chemical spillages or sharp or heavy equipment so they are **NOT ACCEPTABLE** footwear at school.



These shoes provide adequate protection to the top of the foot according to work cover regulations so they **ARE ACCEPTABLE** footwear at school.



# UNIFORM PRICE LIST

## JUNIOR GIRLS ALL SEASONS UNIFORM

BLOUSE	White Short Sleeve with Emblem	From	\$ 27.99
SKIRT	Bottle/Yellow/White		\$ 54.99
SLACKS	Black tailored style		\$ 39.99
SHORTS	Black tailored style		\$ 34.99
JACKET	Navy with Emblem	From	\$ 39.99
SLOPPY JOE	Navy with Emblem	From	\$ 30.99
PULLOVER	Navy Woollen with Emblem	From	\$ 49.95
SOCKS	White Ankle Style		\$ 4.99
SHOES	Black	From	\$ 39.99
BLOUSE	White Short Sleeve with Emblem	From	\$ 27.99
SKIRT	Bottle/Yellow/White		\$ 54.99
SLACKS	Black tailored style		\$ 39.99

## SENIOR GIRLS ALL SEASONS UNIFORM

BLOUSE	Lemon Short Sleeve with Emblem	From	\$ 27.99
SKIRT	Bottle/Yellow/White		\$ 54.99
SLACKS	Black tailored style		\$ 39.99
SHORTS	Black tailored style with Emblem		\$ 34.99
JACKET	Bottle with Emblem	From	\$ 39.99
SLOPPY JOE	Bottle with Emblem	From	\$ 30.99
PULLOVER	Bottle Woollen with Emblem	From	\$ 62.99
SOCKS	White Ankle Style		\$ 4.99
SHOES	Black	From	\$ 39.99
BLOUSE	Lemon Short Sleeve with Emblem	From	\$ 27.99
SKIRT	Bottle/Yellow/White		\$ 54.99
SLACKS	Black tailored style		\$ 39.99

## JUNIOR BOYS ALL SEASONS UNIFORM

SHIRT	White Deluxe S/S with Emblem		\$ 29.99
SHORTS	Black with Emblem	From	\$ 19.99
TROUSERS	Black Long	From	\$ 29.99
POLO	White S/S with Emblem	From	\$ 28.99
JACKET	Navy Fleece with Emblem	From	\$ 39.99
SLOPPY JOE	Navy with Emblem	From	\$ 30.99
PULLOVER	Navy Woollen with Emblem	From	\$ 49.95
SOCKS	White Ankle Style		\$ 4.99
SHOES	Black	From	\$ 39.99

## SENIOR BOYS ALL SEASONS UNIFORM

SHIRT	Lemon S/S Delux with Emblem		\$ 29.99
SHORTS	Black Blockers with Emblem	From	\$ 19.99
TROUSERS	Black Blockers Long	From	\$ 29.99
TROUSERS	Black College Deluxe		\$ 53.99
POLO	Lemon S/S with Emblem	From	\$ 29.99
JACKET	Bottle with Emblem	From	\$ 39.99
SLOPPY JOE	Bottle with Emblem	From	\$ 30.99
PULLOVER	Bottle Woollen with Emblem	From	\$ 62.99
SOCKS	White Ankle Style		\$ 4.99
SHOES	Black	From	\$ 39.99

## SPORTS UNIFORM

POLO	White/Gold/Black Piping Cool Mesh with Emblem		\$ 32.99
SHORTS	Black Mesh with Emblem	From	\$ 26.99
JACKET	Navy/Yellow stripes Microfibre with Emblem		\$ 24.99
TRACKPANTS	Sport Microfibre with Emblem		\$ 32.99
SOCKS	White Ankle Style		\$ 4.99

Shop 235-236, 171 Mann Street  
NSW 2250  
02 4324 7633

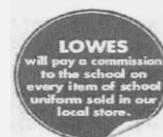


**PLEASE SHOP INSTORE AT**



**OR ONLINE AT**

[www.lowesschoolwear.com.au](http://www.lowesschoolwear.com.au)



ALL PRICES ARE SUBJECT TO ALTERATION

**EXTRA 5% DISCOUNT OFF EVERYTHING YOU PURCHASE WITH YOUR EZY-WAY CREDIT CARD, OR AN EXTRA 5% REWARD VOUCHER ON ALL YOUR PURCHASES THAT IS SENT TO YOU TWICE A YEAR**

# WORKBOOKS AND TEXTBOOKS

## TEXTBOOKS

Textbooks are provided on loan to students and must be returned when the class has finished with them or if the student is leaving the school. Lost/damaged textbooks must be replaced or payment to the value of the book made to the school.

### LIST OF BOOKS/EQUIPMENT REQUIRED BY YEAR 7 MIDDLE SCHOOL STUDENTS 2019

#### Exercise Books:

- Global Awareness..... 2 x 128 pages A4 Binder Exercise Book
- Human Relationships..... 2 x 128 pages A4 Binder Exercise Book
- Investigation & Communication 2 x 128 pages A4 Binder Exercise Book
- Project Base Learning..... 2 x 128 pages A4 Binder Exercise Book
- Maths..... 2 x 96 pages A4 Binder Exercise Book

#### Other Equipment

- Pens, HB lead pencils, scissors, glue stick, sharpener, eraser
- Stiff plastic ruler ONLY
- Compass & set squares
- Coloured pencils and markers
- Highlighters x 2
- 2B pencils
- Fine black felt tip pen
- Visual Arts process diary - A4 (minimum size)
- Book Labels (adhesive)
- Correction tape (not correction fluid)
- School approved calculator
- 16 GB USB stick

Students will need all books/equipment for the start of the school year. All books need to be labelled and covered.

#### PLEASE NOTE:

*Also, a compulsory 2020 School Diary can be purchased from the front office for \$8.00.  
A Casio calculator FX-82AU can also be purchased from the front office at a price of \$25.00.*



*Industrial Technology - Timber:  
Martin Kongpeht  
Year 12 - 2018*

## LIST OF BOOKS/EQUIPMENT REQUIRED BY YEAR 7 STUDENTS IN THE YOUNG ACHIEVERS PROGRAM

### Exercise Books:

- English..... 2 x 128 pages A4 Binder Exercise Book
- Science ..... 2 x 128 pages A4 Binder Exercise Book
- Mathematics ..... 2 x 96 pages A4 Binder Exercise Book
- History and Geography ..... 2 x 128 pages A4 Binder Exercise Book
- Language ..... 2 x 128 pages A4 Binder Exercise Book
- PDHPE ..... 1 x 128 pages A4 Binder Exercise Book
- Music..... 1 x 128 pages A4 Binder Exercise Book
- Technology..... 1 x 128 pages A4 Binder Exercise Book
- Visual Arts..... Visual Arts Process Diary – A4 (minimum size)

### A4 Display Folders (20 loose leaf) x 5

### Other Equipment

- Pens, HB lead pencils, scissors, glue stick, sharpener, eraser
- Stiff plastic ruler ONLY
- 1 x pad A4 lined paper
- Compass & set squares
- Coloured pencils and markers
- Highlighters
- 2B pencils
- Fine black felt tip pen
- Book Labels (adhesive)
- Correction tape (not correction fluid)
- School approved calculator
- 16 GB USB stick

Students will need all books/equipment for the start of the school year. All books need to be labelled and covered.

*Industrial Technology - Timber:  
Rhys Jones  
Year 12 - 2018*



# LIST OF BOOKS/EQUIPMENT REQUIRED BY YEAR 7 STUDENTS IN SPECIAL EDUCATION

## General Items

Pencil	Eraser	Pencil Sharpener	Ruler
Red & Blue Pens	Coloured Pencils	Textas	
Highlighters	Scissors	Glue Stick	

<b>Subject:</b>	<b>Item Required:</b>
Reading	<ul style="list-style-type: none"> <li>• A4 Exercise Book</li> <li>• Document wallet</li> </ul>
Spelling	<ul style="list-style-type: none"> <li>• A4 Exercise Book</li> <li>• A4 Document Wallet</li> </ul>
Practical Writing	<ul style="list-style-type: none"> <li>• A4 Exercise Book</li> </ul>
Personal Development	<ul style="list-style-type: none"> <li>• A4 Exercise Book</li> </ul>
Physical Education	<ul style="list-style-type: none"> <li>• See below</li> </ul>
Food Technology	<ul style="list-style-type: none"> <li>• A4 display folder</li> <li>• Apron</li> <li>• Tea Towel</li> <li>• Container</li> </ul>
Social Science	<ul style="list-style-type: none"> <li>• Document wallet</li> </ul>
Mathematics	<ul style="list-style-type: none"> <li>• A4 168 Page Exercise Book</li> <li>• A4 Display Folder</li> <li>• Calculator</li> </ul>
Textiles Technology	<ul style="list-style-type: none"> <li>• A4 display folder</li> </ul>
Science	<ul style="list-style-type: none"> <li>• A4 96 Page Exercise Book</li> </ul>
Information Technology	<ul style="list-style-type: none"> <li>• A4 display folder</li> <li>• USB drive</li> <li>• Headphones (cheap)</li> </ul>

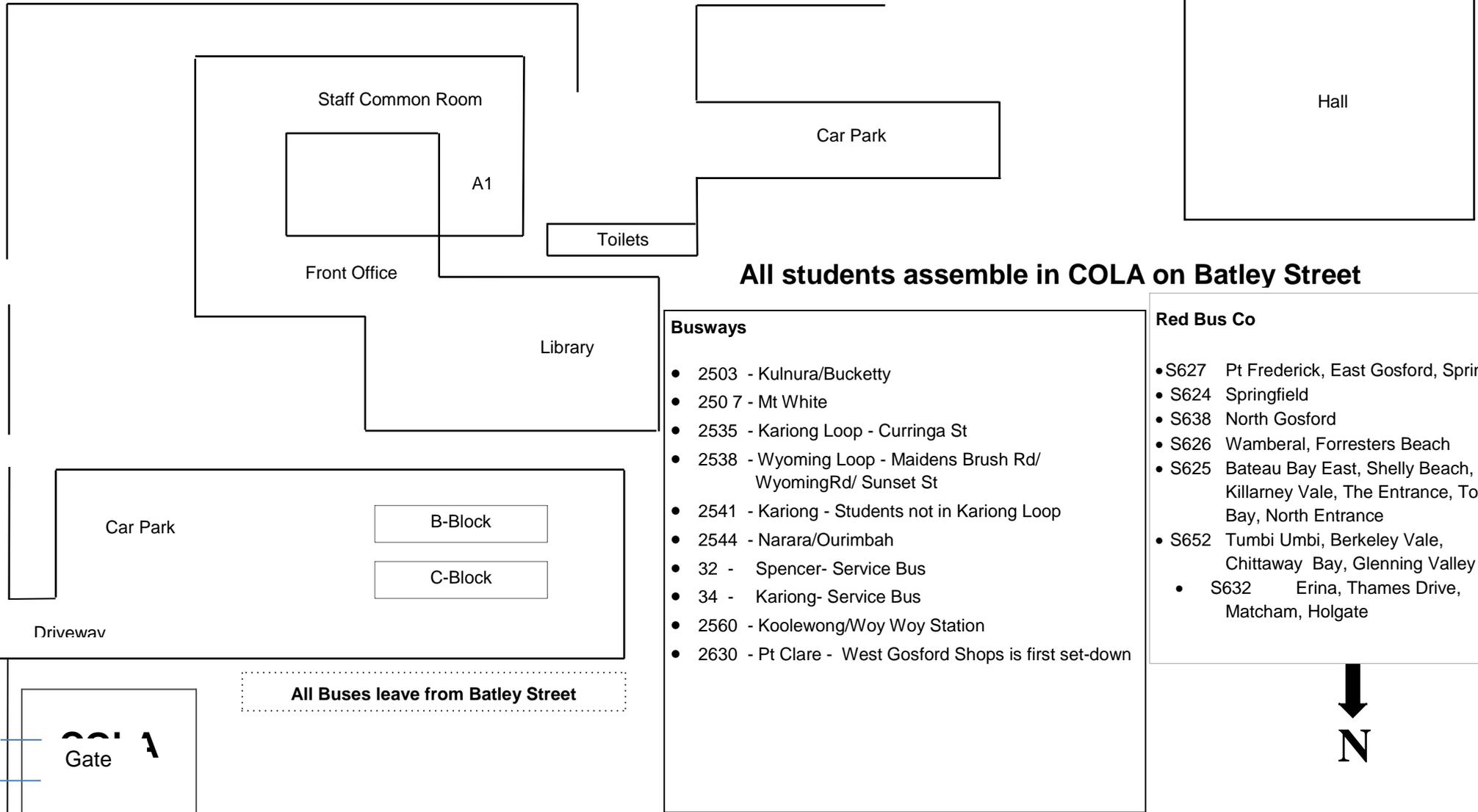
**Physical Education Clothes** - Black shorts, PE shirt, joggers, black tracksuit pants may be worn in winter. Jeans are not to be worn and are not part of the school uniform. Physically disabled students do not need PE clothes as they will be attending the Fine Motor Class.



# BUS TRANSPORT AFTERNOON PICK-UP

Bus timetable subject to change during the year

**FAUNCE STREET**



**All students assemble in COLA on Batley Street**

## Busways

- 2503 - Kulnura/Bucketty
- 2507 - Mt White
- 2535 - Kariong Loop - Curringa St
- 2538 - Wyoming Loop - Maidens Brush Rd/ WyomingRd/ Sunset St
- 2541 - Kariong - Students not in Kariong Loop
- 2544 - Narara/Ourimbah
- 32 - Spencer- Service Bus
- 34 - Kariong- Service Bus
- 2560 - Koolewong/Woy Woy Station
- 2630 - Pt Clare - West Gosford Shops is first set-down

## Red Bus Co

- S627 Pt Frederick, East Gosford, Springfield
- S624 Springfield
- S638 North Gosford
- S626 Wamberal, Forresters Beach
- S625 Bateau Bay East, Shelly Beach, Killamey Vale, The Entrance, Toowoan Bay, North Entrance
- S652 Tumbi Umbi, Berkeley Vale, Chittaway Bay, Glenning Valley
  - S632 Erina, Thames Drive, Matcham, Holgate



Busways: 4368 2277  
 Red Bus Co: 4332 8655  
 Shorelink Bus Co: 9457 8888

**BATLEY STREET**



## CANTEEN PRICE LIST

(\*These prices are as at 15-11-18, they are subject to change throughout the year)

**Monday, Wednesday, Thursday & Friday**

**8:15am - 2:10pm**

**Tuesday 8:15am - 1:10pm**

<i>Breakfast</i>	
Ham and Cheese Toasted Wraps	2.00
2 x Toast and Vegemite	2.00
Cheese and Bacon Roll	2.00
Yoghurt, Strawberry Coulis and Granola Pots	3.00
Fruit Salad Pot	3.00
Apple	1.50
Popcorn	1.00
<i>Snacks</i>	
Red Rock chips (Honey Soy & Sea Salt)	2.00
Seaweed	2.00
Popcorn	1.00
Anzac Biscuit	1.00
<i>Frozen Items</i>	
Twisted Frozen Yogurt (Strawberry, Chocolate or Mango/Watermelon)	3.00
Juicies (Tropical/Wildberry/Lemonade/Orange)	2.00
Moosies (Chocolate/Blue/Strawberry)	2.00
Quelch Fruit Sticks	1.00
<i>Cold Wraps</i>	
<b>Single 4.00</b>	
<b>Double 6.00</b>	
Cheese, Tomato, Cucumber, Lettuce, Beetroot and Carrot Egg Mayo, Tomato and Lettuce	
Tuna Mayo, Tomato, Cucumber, Lettuce and Grated Carrot	
Ham, Tomato, Cucumber, Lettuce, Grated Carrot & Mayo	
Chicken, Tomato, Cucumber, Lettuce, Grated Carrot & Mayo	
<i>Drinks</i>	
Eastcoast Orange Juice 500ml	4.50
Eastcoast Apple & Blackcurrant Juice 500ml	4.50
Eastcoast Lemonade 300ml	3.00
Eatscoast Apple Juice 300ml	3.00
Norco Chocolate Milk 500ml	4.00
Norco Chocolate Milk 300ml	2.50
Norco Strawberry Milk 500ml	4.00
Norco Strawberry Milk 300ml	2.50
Glee (Raspberry, Tropical, Blackcurrant & Bubblegum)	3.00
Waterfords (Passionfruit & Raspberry)	3.00
Water	1.50
<i>Every Day Hot Food</i>	
Chicken Tenders x 3 with Sauce Pot	5.00
Minced Beef Pie	5.00
Chicken and Cheese Pie	5.00
Beef & Cheese Nachos (Tuesday & Thursday)	5.00
Cheese Nachos (Monday, Wednesday & Friday)	4.00
Potato Wedges with BBQ or Tomato Sauce	2.50
Garlic Bread	2.50

<i>Daily Special</i>		
<b>Monday</b>	Zucchini Slice	2.00
<b>Tuesday</b>	Pork, Apple and Capsicum Sausage Rolls	2.00
<b>Wednesday</b>	Teriyaki Chicken Sushi Roll	2.00
<b>Thursday</b>	Vegetable Rice Paper Rolls	2.00
<b>Friday</b>	Tuna Sushi Roll	2.00
<i>Salads</i>		
<b>Monday</b>	Thai Beef Noodle Salad	5.00
<b>Tuesday</b>	Chicken Tender Garden Salad	5.00
<b>Wednesday</b>	Chicken Pasta Salad	5.00
<b>Thursday</b>	Chicken Caesar Salad	5.00
<b>Friday</b>	Greek Salad	5.00
<i>Subs</i>		
<b>Monday</b>	<b>Ham Salad Roll</b>	5.00
	Ham, Lettuce, Tomato, Cucumber, Grated Carrot in a Sub Roll	
<b>Tuesday</b>	<b>Chicken Caesar Sub</b>	5.00
	Crumbed Chicken Tender, Caesar Dressing and Lettuce	
<b>Wednesday</b>	<b>Cheese Salad Roll</b>	5.00
	Cheese, Lettuce, Tomato, Cucumber, Grated Carrot in a Sub Roll	
<b>Thursday</b>	<b>Hot Chicken and Gravy Sub</b>	5.00
	Shredded Roast Chicken with Gravy in a Sub Roll	
<b>Friday</b>	<b>Meatball Sub</b>	5.00
	Pork meatballs with Cheese in a Sub Roll	
<i>Burgers</i>		
<b>Monday</b>	<b>Chicken Burger</b>	5.00
<b>Tuesday</b>	<b>Cheese Burger</b>	5.00
<b>Wednesday</b>	<b>Works Burger</b>	5.00
<b>Thursday</b>	<b>Chicken Burger</b>	5.00
<b>Friday</b>	<b>Cheese Burger</b>	5.00
<i>Main Courses</i>		
<b>Monday</b>	Honey Soy Chicken & Capsicum Stir Fry with Rice	5.00
<b>Tuesday</b>	Chicken and Vegetable Special Fried Rice	5.00
<b>Wednesday</b>	Butter Chicken and Rice	5.00
<b>Thursday</b>	Shepherd's Pie with Garden Peas	5.00
<b>Friday</b>	Beef Lasagne	5.00

# SCHOOL MAP

- KEY:**
- A** (Capital letters) **Block Identification**
  - 1** (Numbers) **Room Numbers**  
(Numbers in *italics* show downstairs rooms)
  - S** **Staffrooms** (Most staff-rooms have a first aid kit located close to doorway)



## HENRY KENDALL HIGH SCHOOL

FARM

RACECOURSE ROAD

